

BAIT PLAN AND VERMIN TRAP RECORD (VC.b)

A plan must be in place to control vermin and records must be kept of baits used and checks made. This template should be completed by the person with responsibility for vermin management and must be kept up-to-date. In the Fresh Produce and Crop sectors, the plan must be kept for 2 years following changes.

This template may be used by those using baits and/or insect or rodent traps.

BAIT/ TRAP LOCATIONS – You must state where the bait / trap locations are on site. Either:

- identify them on a printed farm map, or;
- sketch the site / buildings on paper, identify them on that and keep that with this plan, or;
- list them in the table overleaf (the location should be precise enough that a person without detailed knowledge of the farm should be able to use this information to find the bait point).

BAITS USED

Bait Name	Type (e.g. loose grain, wax block, pellet, powder, liquid)	Dates used (date laid down to date removed)	Supplier name

VERMIN CONTROL PLAN

SITE NAME	PERSON(S) RESPONSIBLE										
Trap/ Bait Point Location	Location Description	Bait Used (does not need to be completed for traps)	Inspection Dates				Replenishment Dates				
			Date	By	Date	By	Date	By	Date	By	