

**RED TRACTOR ASSURANCE FOR FARMS
POULTRY - HATCHERY - STANDARDS
SELF ASSESSMENT CHECKLIST**

Version 3.0

		Do you meet the requirements of the Standards?		
Code	Standard			
	DOCUMENTS AND PROCEDURES	YES	NO	N/A
DP.a	Producers must have a copy of the Red Tractor Assurance for Farms - Hatchery Standards available			
DP.b	A documented plan for the effective management of serious incidents and potential emergency situations that threaten the welfare of birds, food safety or the environment must be in place and known to key staff			
DP.b.1	An Avian Influenza contingency plan must be in place			
DP.b.2	There must be an emergency water supply capable of providing water at maximum demand for 24 hours			
DP.c	Systems must be in place for recording, investigating and resolution of any complaints received that are relevant to the requirements of the Hatchery Standards			
DP.d	Producers must ensure that new production sites are suitable for use			
	STAFF AND LABOUR PROVIDERS	YES	NO	N/A
SC.a	Systems must be in place to ensure that all new staff are effectively trained and deemed competent to carry out the activities they are employed to do			
SC.b	The performance and competence of staff must be regularly reviewed and refresher training implemented as required			
SC.c	Records of training must be kept			
SC.c.1	Producers must adopt British Poultry Training – Poultry Passport, or Poultry Training Record, as the formal route for industry training and training recognition			
SC.c.2	Drivers must receive documented, relevant training in welfare			
SC.d	Where labour providers are used to supply temporary or permanent staff an agreement must be in place to ensure competent persons are provided			

	TRACEABILITY AND ASSURANCE STATUS	YES	NO	N/A
TI.a	Chicks must be identified and records kept to maintain traceability			
TI.b	Eggs and/or chicks must be sourced from farms/ hatcheries certified to the relevant scheme standards			
	VERMIN CONTROL	YES	NO	N/A
VC.a	Systems must be in place to control vermin in areas where eggs and chicks are kept			
VC.b	Bait must be used responsibly			
VC.c	Pets and other animals must not have access to hatchery buildings			
	HOUSING, SHELTER AND HANDLING FACILITIES	YES	NO	N/A
HF.a	Hatchery must be constructed and maintained to provide a safe environment for chicks			
HF.b	Hatchery must be appropriately and effectively ventilated			
HF.b.1	Temperature records must be kept			
HF.b.2	Chick holding areas must be temperature controlled and monitored			
HF.c	Floors must be constructed and maintained in a manner that minimises the risk of injury			
HF.d	Conditions within housing must be maintained in a manner that ensures chicks are able to keep clean			
HF.d.1	Surfaces within hatchery must be in good condition and must be able to be cleaned and disinfected			
HF.d.2	Chicks must be loaded into clean chick boxes			
HF.d.3	Drains in production areas are accessible and cleanable			
HF.e	Hatchery must be lit to allow normal behaviours, rest and effective inspection of chicks			
HF.e.1	Facilities to reduce light must be available			
HF.f	Chick area must be of sufficient size			
HF.h	Automatic equipment is inspected once a day			
HF.i	An alternative power supply must be available which is capable of supplying all essential electrical systems within the hatchery			
HF.j	Electrical installations must be tested once every five years by a registered electrician			
HF.k	Alarms must be responded to within 15 minutes			
HF.k.1	Incubation equipment is alarmed for high and low temperatures and mains			
HF.l	Fire prevention measures must be taken			
	ANIMAL HEALTH AND WELFARE	YES	NO	N/A
AH.a	A Flock Health Plan to proactively manage and improve health and welfare of chicks must be established and implemented			
AH.b	Records of the health and performance of all chicks must be maintained			

	ANIMAL HEALTH AND WELFARE	YES	NO	N/A
AH.c.1	Hatcheries must be monitored for Salmonella			
AH.d	The health and welfare of chicks must be met at all times			
AH.e	The health and welfare of birds must be checked regularly			
AH.f	Chicks must be handled in a way that avoids injury and minimises stress			
AH.f.1	Automation and conveyors must not cause injury to chicks			
AH.g	All persons looking after the health and welfare of chicks must be demonstrably competent			
AH.h	All hatcheries must retain the services of a named veterinary surgeon or practice			
AH.i	Sick or injured chicks must receive prompt attention in order that suffering is not prolonged			
AH.j	Chicks that do not respond to treatment or require emergency euthanasia must be promptly and humanely euthanased by a competent person			
	HATCHERY EGGS	YES	NO	N/A
HC.a	Eggs from flocks infected with Salmonella enteritidis or Salmonella typhimurium must not be admitted to the hatchery			
HC.b	All incoming eggs must be from breeder flocks certified Mycoplasma gallisepticum free and of known Mycoplasma synoviae status			
HC.c	One way product flow must be maintained from egg receipt to chick dispatch			
HC.d	Incoming air must be filtered. A positive airflow from eggs to chicks must be maintained			
HC.e	Differentiation must be maintained between 'clean' and 'dirty' areas			
HC.f	All eggs must be fumigated or sanitised prior to setting			
HC.g	Incubation hatcher and setter equipment must be easy to clean, in good working order and sealed to the floor			
HC.h	The hatchery must have a dedicated egg store and a designated setter room			
HC.i	Eggs must be stored in a temperature and humidity controlled room.			
HC.j	Hatching eggs must be identifiable			
HC.k	The hatchery must retain production records for each consignment of eggs			
HC.l	Eggs must be collected and chicks must be delivered in purpose built vehicles			
HC.m	A vehicle cleaning and sanitation policy is in place			
	BIOSECURITY AND DISEASE CONTROL	YES	NO	N/A
BI.a	Control measures must be in place to minimise the spread of disease within the hatchery and between other hatcheries and farms			
BI.b	Access to the farm must be limited to essential visitors only and visitor records must be kept			

	BIOSECURITY AND DISEASE CONTROL	YES	NO	N/A
Bl.c	There must be defined biosecure areas at each hatchery			
Bl.d	Foot dips must be provided at the entrance to each biosecure area and must be used by all who enter them			
Bl.e	On entry to a biosecure area all staff and visitors must change into clean boots or use new disposable overshoes			
Bl.g	Hand sanitisers or hand wash facilities must be present within reach of the physical barrier and must be used before entrance and after exit of the biosecure area			
Bl.h	Hatchery dedicated protective clothing must be supplied to and worn by all within the biosecure area			
Bl.i	Toilets and hand washing facilities must be available and must consist of a basin with hot water, bactericidal soap and disposable towels or hand driers			
Bl.k	All vehicles, including wheels, and equipment must be cleansed and disinfected on entering the hatchery			
Bl.l	The hatchery must have an area of clean concrete, metalled surface or rolled stone which is large enough for a collection vehicle to stand			
Bl.n	Staff must not keep or have contact with other poultry or any avian species			
Bl.o	Auxiliary buildings, toilets, offices, stores and break rooms must be kept clean and tidy			
Bl.p	Smoking and the consumption of food and drink must not be permitted in any building containing eggs/ chicks and must be restricted to designated areas			
	ANIMAL MEDICINES AND HUSBANDRY PROCEDURES	YES	NO	N/A
AM.a	Medicines must be authorised for use in the UK and used appropriately			
AM.b	Medicines and veterinary treatments must only be administered by demonstrably competent persons			
AM.c	Medicines must be kept in an appropriate locked store, in accordance with the manufacturers' instructions			
AM.d	Medicines, medicine containers and used sharps must be stored safely pending disposal and be disposed of responsibly			
AM.e	Records for all medicines purchased must be kept for five years			
AM.f	Records for all medicines administered must be kept for five years			
	FALLEN STOCK	YES	NO	N/A
FS.b	Carcases of fallen and euthanased chicks must be stored in a manner that protects them from vermin and other animals			
FS.c	Carcases must be disposed of correctly, either by collection by a licensed collector or by approved on-farm incineration			

	ENVIRONMENTAL PROTECTION AND CONTAMINATION CONTROLS	YES	NO	N/A
EC.a	The farm must be maintained in a manner that does not present risks to food safety, animal welfare or environmental protection			
EC.a.1	The hatchery has a written environmental policy			
EC.b	Potential pollutants are stored in a manner that minimises the risk of contamination or pollution			
EC.c	All wastes must be disposed of in a manner that minimises the risk of contamination or pollution			
EC.d	PPPs used must be approved for use in the UK			
EC.e	PPPs must be stored in a manner that minimises the risk of contamination or pollutants			
EC.f	PPPs must be applied to land in a manner that minimises the risk of contamination or pollution			
EC.g	PPP application must be undertaken by competent operators			
EC.h	Records must be kept of all PPP applications for a minimum of three years			
EC.i	All PPP application equipment must be maintained and from 26th Nov 2016, tested			
EC.j	Manufactured fertilisers must be stored in a manner that minimises the risk of theft			
EC.k	Fertilisers must be stored in a manner that minimises the risk of contamination or pollution			
EC.l	Only appropriate, safe and suitable fertilisers and soil improvement products must be applied to land			
EC.m	Fertilisers and soil improvement products must be applied to land in a manner which minimises the risk of contamination or pollution			
	RECOMMENDATIONS (the following do not affect your certification)	YES	NO	N/A
EC.f.1	It is recommended that you consider alternative ways of controlling weeds, crop pests and crop diseases			
EC.g.1	It is recommended that those who have Grandfather Rights hold relevant certificates of competence			
EC.i.1	It is recommended that PPP application equipment is checked to ensure accurate application			
EC.m.1	It is recommended that all equipment used for applying manufactured fertilisers is checked to ensure accurate application			