

**RED TRACTOR ASSURANCE FOR FARMS  
DAIRY STANDARDS  
SELF ASSESSMENT CHECKLIST**

Version 3.0

		Do you meet the requirements of the Standards?		
Code	Standard			
	<b>DOCUMENTS AND PROCEDURES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
DP.a	Producers must have a copy of the Red Tractor Assurance for Farms - Dairy Standards available			
DP.b	A documented plan for the effective management of serious incidents and potential emergency situations that threaten the welfare of livestock, food safety or the environment must be in place and known to key staff			
DP.c	Systems must be in place for recording, investigating and resolution of any complaints received that are relevant to the requirement of the Dairy Standards			
DP.d	Producers must ensure that new production sites are suitable for use			
	<b>STAFF AND LABOUR PROVIDERS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
SC.a	Systems must be in place to ensure that all new staff are effectively trained and deemed competent to carry out the activities they are employed to do			
SC.b	The performance and competence of staff must be regularly reviewed and refresher training implemented as required			
SC.c	Records of training must be kept			
SC.d	Where labour providers are used to supply temporary or permanent staff an agreement must be in place to ensure competent persons are provided			

	<b>TRACEABILITY AND ASSURANCE STATUS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
TI.a	Cattle must be identified and records kept to maintain traceability			
TI.a.1	Sheep must be identified and records kept to maintain traceability			
TI.b	Livestock must be accompanied by the required movement and delivery information			
TI.c	Controls must be in place to ensure assurance status of livestock being sold as assured			
	<b>VERMIN CONTROL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
VC.a	Systems must be in place to control vermin in areas where livestock and feed are kept			
VC.a.1	Systems must be in place to control vermin in milk production areas			
VC.b	Bait must be used responsibly			
	<b>MILK PRODUCTION</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
MP.a	The milk collection area must be kept practicably clean and tidy			
MP.a.1	The milk collection area must be externally lit to facilitate the safe collection of milk			
MP.b	The dairy and milk storage area must be kept clean, tidy and free from foul odours and airborne dust			
MP.d	Dedicated and accessible hand washing and drying facilities must be provided			
MP.e	The dairy and milk storage access points must be kept secure at night and when unattended			
MP.f	Milk storage tanks are managed to reduce the risk of milk contamination			
MP.g	Milk cooling systems and storage tanks cool milk to required temperatures			
MP.h	Milk cooling systems and storage tanks must be maintained to ensure effective cooling and washing			
MP.i	The milking parlour must be kept clean and tidy			
MP.i.1	Equipment in the parlour must be clean			
MP.i.2	A supply of water and suitable means of washing must be available to the parlour area			
MP.j	Structures within the milking parlour area must be sound, maintained and suitable			

	<b>MILK PRODUCTION</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
MP.k	The parlour must be well lit and any lighting must not be a cause for contamination			
MP.l	The milking machine and all associated equipment, fixtures and fittings must be maintained and suitable			
MP.l.1	Teat cup liners must be clean, free from damage and changed regularly			
MP.l.2	The milking machine must be tested at least annually, identified faults rectified and records kept			
MP.n	Water used in the milk production area that is in contact with teats/udders and internal equipment surfaces must be safe			
MP.o	Chemicals and cleaning agents used within the milk production area must be suitable, stored and used in accordance with manufacturers' instructions			
MP.p	The temperature of the wash cycle must be checked regularly			
MP.q	Current safety sheets for all chemicals and cleaning agents (including disinfectants) used within the milk production area must be available			
MP.r	Lactating cows must be milked daily			
MP.s	Procedures must be in place to reduce the risk of contaminating milk and to inspect for abnormalities			
MP.t	Milk consigned for human consumption must be suitable for use			
MP.u	Systems are in place to ensure that milk unfit for human consumption does not enter the milk storage tank			
MP.v	Milking staff are aware of relevant procedures that prevent contaminated milk from entering the milk storage tank			
MP.w	Milking staff must follow good hygiene practices			
MP.x	The dairy and parlour are designated no smoking areas			
	<b>HOUSING, SHELTER AND HANDLING FACILITIES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
HF.a	Housing must be constructed and maintained to provide a safe environment for livestock			
HF.b	Housing must be appropriately and effectively ventilated			
HF.c	Floors must be constructed and maintained in a manner that minimises the risk of injury			
HF.d	Conditions in housing must be maintained in a manner that ensures livestock are able to keep clean			

	<b>HOUSING, SHELTER AND HANDLING FACILITIES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
HF.d.1	Safe, suitable and legal bedding is provided in lying areas			
HF.d.2	Lying areas provide comfort			
HF.e	Housing must be lit to allow normal behaviours, rest and effective inspection of livestock			
HF.f	Housing must be of sufficient size			
HF.g	Livestock must be kept in appropriate groups			
HF.h	Handling facilities must be in place and maintained in a condition that minimises the risk of injury and distress			
HF.i	There must be appropriate facilities for livestock to give birth			
HF.j	Facilities must be available on-farm that enable the loading and unloading of livestock with minimal stress and risk of injury to livestock			
HF.k	Livestock kept outdoors must have access to shelter and well-drained lying areas			
HF.k.1	Tracks and gateways must be maintained for grazing cattle			
	<b>FEED AND WATER</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
FW.a	Livestock must be provided with sufficient feed			
FW.a.1	A system is in place to ensure newborn calves/lambs receive sufficient, suitable colostrum			
FW.b	Livestock must be provided with sufficient access to feed			
FW.c	Livestock must be provided with adequate access to a supply of fresh, clean drinking water			
FW.d	Feed must be suitable			
FW.e	Bought-in-feed must be from an assured source or in specific circumstances with a warranty declaration			
FW.f	Records of all feedstuffs purchased must be kept			
FW.g	When mixing two or more feed materials together records must be kept			
FW.h	When the mix formulation changes samples must be kept			
FW.i	If mixing using 'pre-mixtures', 'additives' or medicated feeds you must have Local Authority approval and meet any associated obligations			
FW.j	Mobile feed milling and/or mixing contractors must be suitably certified			

	<b>FEED AND WATER</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
FW.k	Controls must be in place to minimise the risk of contamination of feeds by machinery and equipment			
FW.l	Feed must be stored in a manner which minimises the risk of contamination			
	<b>ANIMAL HEALTH AND WELFARE</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
AH.a	A Livestock Health Plan to proactively manage and improve health and welfare of livestock must be established and implemented			
AH.b	Records of the health and performance of livestock must be maintained			
AH.c	Health and performance records must be reviewed regularly			
AH.c.1	An annual herd health and performance review must be undertaken by a vet			
AH.d	The health and welfare of livestock must be met at all times			
AH.e	The health and welfare of livestock must be checked regularly			
AH.f	Livestock must be handled in a way that avoids injury and minimises stress			
AH.g	All persons looking after the health and welfare of livestock must be demonstrably competent			
AH.h	All livestock units must retain the services of a named veterinary surgeon or practice			
AH.i	Sick or injured livestock must receive prompt attention in order that suffering is not prolonged			
AH.j	Livestock that do not respond to treatment or require emergency euthanasia must be promptly and humanely euthanased by a competent person			
AH.k	Appropriate facilities must be provided for the segregation or isolation of sick or injured livestock			
	<b>ARTIFICIALLY REARED YOUNGSTOCK (CALVES AND LAMBS)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
CR.a	Housing areas must provide for the specific needs of artificially reared youngstock			
CR.b	Artificially reared youngstock must receive a daily diet to maintain their health and welfare			
CR.c	Artificially reared youngstock must be provided with sufficient access to fresh, clean drinking water			

	<b>BIOSECURITY AND DISEASE CONTROL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Bl.a	Control measures must be in place to minimise the spread of disease within the farm and between other farms			
	<b>ANIMAL MEDICINES AND HUSBANDRY PROCEDURES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
AM.a	Medicines must be authorised for use in the UK and used appropriately			
AM.b	Medicines and veterinary treatments must only be administered by demonstrably competent persons			
AM.c	Medicines must be kept in an appropriate locked store, in accordance with the manufacturers' instructions			
AM.d	Medicines, medicine containers and used sharps must be stored safely pending disposal and be disposed of responsibly			
AM.e	Records for all medicines purchased must be kept for five years			
AM.f	Records for all medicines administered must be kept for five years			
AM.g	Livestock being treated must be clearly identified and prescribed withdrawal periods complied with			
AM.h	Procedures must be in place to deal with needles or part needles accidentally being left in livestock			
AM.i	Husbandry procedures are carried out by competent persons in accordance with scheme requirements and only when necessary			
	<b>FALLEN STOCK</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
FS.a	Fallen stock must be removed promptly from housing/pens/fields			
FS.b	Carcases of fallen and euthanased stock must be stored in a manner that protects them from vermin and other animals			
FS.c	Carcases must be disposed of correctly, either by collection by a licensed collector or by approved on-farm incineration			
	<b>LIVESTOCK TRANSPORT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
LT.a	Vehicles used maintain the health and welfare of livestock being transported			
LT.b	Where bedding is used it must be clean, safe and suitable			
LT.c	Legally required stocking densities must be followed in order to minimise stress and risk of injury			
LT.d	Livestock transported must be fit for the intended journey			
LT.e	Livestock transported by a trained and competent person			
LT.f	Emergency plans and facilities must be in place			

	<b>LIVESTOCK TRANSPORT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
LT.g	A valid transporter authorisation for the journeys undertaken must be held			
LT.h	Vehicles used for journeys in excess of 8 hours must be approved under the Defra vehicle approval scheme			
LT.i	Vehicles must be cleaned and disinfected using Defra approved disinfectants			
	<b>ENVIRONMENTAL PROTECTION AND CONTAMINATION CONTROLS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
EC.a	The farm must be maintained in a manner that does not present risks to food safety, animal welfare or environmental protection			
EC.b	Potential pollutants are stored in a manner that minimises the risk of contamination or pollution			
EC.c	All wastes must be disposed of in a manner that minimises the risk of contamination or pollution			
EC.d	PPPs used must be approved for use in the UK			
EC.e	PPPs must be stored in a manner that minimises the risk of contamination or pollutants			
EC.f	PPPs must be applied to land in a manner that minimises the risk of contamination or pollution			
EC.g	PPP application must be undertaken by competent operators			
EC.h	Records must be kept of all PPP applications for a minimum of three years			
EC.i	All PPP application equipment must be maintained and from 26th Nov 2016, tested			
EC.j	Manufactured fertilisers must be stored in a manner that minimises the risk of theft			
EC.k	Fertilisers must be stored in a manner that minimises the risk of contamination or pollution			
EC.l	Only appropriate, safe and suitable fertilisers and soil improvement products must be applied to land			
EC.m	Fertilisers and soil improvement products must be applied to land in a manner which minimises the risk of contamination or pollution			

	<b>RECOMMENDATIONS (the following do not affect your certification)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
SC.b.1	It is recommended that a formal, documented annual review is undertaken			
SC.c.1	It is recommended that at least one staff member per site is a member of a scheme that records skills/development/training			
TI.c.1	It is recommended that bought-in livestock are bought from a farm assured farm			
MP.g.1	It is recommended that milk storage tanks have a means of informing of milk temperature change			
MP.l.3	It is recommended that a dynamic milking machine test is undertaken			
MP.l.4	It is recommended that milking machine testing is undertaken by a competent engineer or technician			
MP.m	It is recommended that a standby generator is available in the event of a power failure			
FW.a.2	It is recommended that regular body condition scoring is undertaken			
FW.a.3	It is recommended that external input is used to develop livestock rations and feed plans			
FW.e.1	When sourcing cereals, fruit or vegetables from another farm it is recommended that the supplying farm is a member of a farm assurance scheme			
AH.e.1	It is recommended that mobility scoring is conducted on the whole milking herd at least every 6 months			
EC.f.1	It is recommended that you consider alternative ways of controlling weeds, crop pests and crop diseases			
EC.g.1	It is recommended that those who have Grandfather Rights hold relevant certificates of competence			
EC.i.1	It is recommended that PPP application equipment is checked to ensure accurate application			
EC.m.1	It is recommended that all equipment used for applying manufactured fertilisers is checked to ensure accurate application			